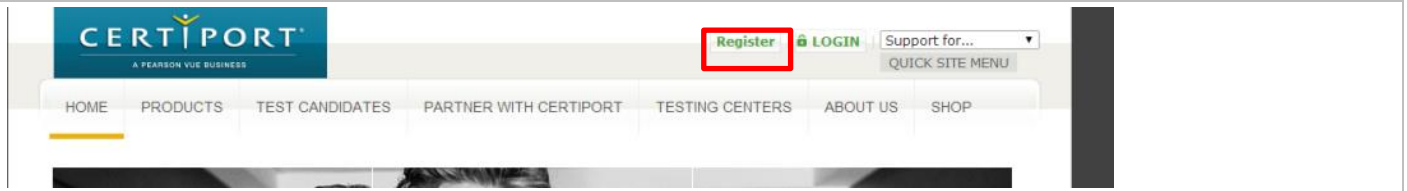


MOS & ACA & ACU & ACP 考試帳號註冊步驟：

1. 登入 <http://www.certiport.com/> 選擇 Register



2. 選擇語言，國家/地區，輸入圖片中顯示文字

(Preferred Language: 可選擇自己慣用語言 - 此處並非選擇考試語言)

(澳門區考生：請選擇 Macau/澳門 切勿選擇 China/中國)

3. 填寫個人資料，及安全問題設置，注意紅色框中為證書中顯示姓名(建議依照身份證外文姓名)。

(請注意你是否有 Middle Name, 如果沒有請留空)

MOS & ACA & ACU & ACP 考試帳號註冊步驟：

4. 填寫 e-Mail 地址，以及郵寄地址。此郵寄地址將會作為接收訂購證書之用，**必須填寫英文或葡文地址**(建議同時可於 Line 2 填寫對應的中文地址)。(如屬本澳中學生，並參加生產力中心舉辦之賽事活動，可填寫本中心總辦事處地址。)

(地址：Rua de Xangai 175, Ed. ACM., 6 andar Macau CPTTM)

連絡資訊

如果您忘記您的帳戶(使用者名稱)或密碼，則需要您用您的電子郵件地址來傳送 Certiport 官方正式通訊文件。

電子郵件：* **此處填寫你的電郵地址**

Confirm Email: *

電話：

身分證號碼：

允許 Certiport 透過電子郵件連絡我。

郵寄地址

國家：



Chan Tai Man

第 1 行：*

第 2 行：

備用地址 (可省略)

若您希望將證書或其它官方物品寄送至以上列出的“郵寄地址”之外的地址，請指定備用地址。

指定備用地址

5. 選擇個人身份情況

User Registration

✔ Welcome to Certiport

✔ Account Setup

✔ Personal Information

▶ Profile

Choose A Purpose

Summary

Are you currently enrolled as a student (part-time or full time)?*

Yes

No

How many years of schooling have you completed?*

Are you currently employed?*

Yes

No

Which best describes you?*

Gender

Male

Female

學生：修學年數：(高一學生，請填 10)，(高二學生，請填 11)，(高三學生，請填 12)

MOS & ACA & ACU & ACP 考試帳號註冊步驟：

6. 勾選 參加考試

User Registration

- ✔ Welcome to Certiport
- ✔ Account Setup
- ✔ Personal Information
- ✔ Profile
- ▶ **Choose A Purpose**
 - Program Registration Summary

Welcome to Certiport, TAI MAN
You have successfully completed registering with Certiport and now have access to all the benefits granted to Certiport users through the Certiport portal.

Please tell us what you would like to do next: (please select at least one)

Take an exam or prepare for an exam

You may also wish to register for the following:

Register to become a proctor

[Next ▶](#)

7. i) 如考生申請帳號是參加 Adobe 認證之用，請點選 Adobe 的註冊；並於跳出的視窗同意考試協定。同意考試協定後，即完成 Adobe 考試帳號申請。
- ii) 如考生申請帳號是參加 Autodesk 認證之用，請點選 Autodesk 的註冊；並於跳出的視窗填寫問卷並同意考試協定。同意考試協定後，即完成 Autodesk 考試帳號申請。
- iii) 如考生申請帳號是參加 Office 認證之用，請點選 Microsoft 的註冊；(見下頁)

要進行檢查，必須註冊憑證程式。

Certiport	您已經註冊。	編輯註冊資料
IC3 (IC3)		
Business Fundamentals (BIZ)		
Microsoft	註冊	
Microsoft Office Specialist (MOS)		
Microsoft Technology Associate (MTA)		
Microsoft Certified Educator (MCE)		
Adobe	註冊	
Adobe Certified Associate (ACA)		
Adobe Certified Expert (ACE)		
Intuit	註冊	
Intuit QuickBooks (QBC)		
Autodesk	註冊	
Autodesk Certified User (ACU)		
Autodesk Certified Professional (ACP)		
Toon Boom	註冊	
Toon Boom Certified Associate (TCA)		
Apple	註冊	
App Development with Swift Certification (APPLE)		
EC-Council	註冊	
EC-Council Associate (ECCA)		

← 上一頁 下一步 → 取消

MOS & ACA & ACU & ACP 考試帳號註冊步驟：

MOS 認證需同時完成 Microsoft 註冊

於此視窗中 點選 [Use my Certiport profile data]，匯入個人資料。

注意：此頁面中的個人資料需以英文填寫，並且不可出現全形字體。

Microsoft Registration

Attention Microsoft Technology Associate (MTA) and Microsoft Office Specialist (MOS) candidates: You can include your name and address in your local language (double-byte characters) in addition to the required English alphabet fields. eCertificates and Microsoft official transcripts can be made available with your double-byte character name if you enter it here.

Required Fields (Romanized Characters Only for name and address, i.e. Optional Fields (Double-Byte Characters Only, i.e. 亦名前) o name)

Click this button to fill in your Microsoft profile from your Certiport profile.

First name:*	TAI MAN	First name:	
Middle name:		Middle name:	
Last name:*	CHAN	Last name:	
Phone:			
Email:*	vito@cpttm.org.mo		
Company:			
Job title:			
Language:*	English	Country:	Macau
Country:*	Macau	Line 1:	
Line 1:*	Rua de Xangai 175, Ed. ACM., 6 andar Macau	Line 2:	
Line 2:	CPTTM Head Office		

(* indicates a required field)

Microsoft Non-Disclosure Agreement Non-Disclosure agreement status: Not accepted
You must accept the Non-Disclosure Agreement before you can take an exam.

Privacy Statement Privacy Statement status: Not accepted
You must accept the Privacy Statement before you can take an exam.

- Microsoft may use the contact information I have provided to contact me regarding important security, product and event information.
- Microsoft Partners may use the contact information I have provided to contact me regarding important security, product and event information.

點選 Submit 提交資料即可。並返回 Certiport 網站點選 Finish 完成註冊。