CPTTM
澳 門 生 產 力 暨 科 技 轉 移 中 心
CENTRO DE PRODUTIVIDADE E TRANSFERÊNCIA DE TECNOLOGIA DE MACAU
MACAU PRODUCTIVITY AND TECHNOLOGY TRANSFER CENTER

編號 Number _____/_____

國際管理系統標準認證資助申請表

Application Form for Incentive Subsidy Scheme for Certification to International Management System Standards

1 企業名稱 Company Name:

1.1 中文 in Chinese: _____

1.2 英文 in English: _____

2 地址 Address: _____

3 電話 Telephone: _____ **4 傳真 Fax:** _____ **5 電郵 Email:** _____

6 聯絡人 Contact Person: _____ **7 職位 Position:** _____

8 業務性質 Nature of Business: _____

9 員工總數 Total Number of Employees: _____

10 申請認證標準 Certification Standard to be applied:

10.1 ☐ ISO 9001	10.2 ☐ ISO 14001	10.3 ☐ OHSAS 18001	10.4 ☐ HACCP
10.5 ☐ ISO 22000	10.6 ☐ FSSC 22000	10.7 ☐ ISO/IEC 20000	10.8 ☐ ISO/IEC 27001
10.9 ☐ Qualicert Service Certification		10.10 ☐ ISO 14064	10.11 ☐ ISO 50001
10.12 ☐ ISO 45001	10.13 ☐ ISO 22301	10.14 ☐ ISO 41001	10.15 ☐ ISO 55001

11 擬認證範圍 Scope to be certified:

_____

12 擬認證地點 (若超過一個認證地點, 請註明) Site to be certified (if more than one sites, please state):

_____

13 每一認證地點內的員工數 Number of employees at each site to be certified:

_____

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有否輪班制，多少班? Is there a shift system, how many shifts?

_____

擬選擇之認證機構 Certification Body to be selected:

_____

擬選擇之顧問公司 Consulting Company to be selected:

_____

預算審核日期 Expected Date of Assessment:

_____

補充資料 Supplementary Information:

_____

_____

申請人姓名	**申請人簽名**	**職位/企業蓋章**
Applicant's Full Name:	**Applicant's Signature:**	**Position/Company Seal:**
_____	_____	_____

日期 Date:_____

此欄由本中心填寫 *To be Completed by CPTTM*

收件人 Received by: _____ 日期 Date: _____

尚欠文件 Documents Outstanding: **收妥日期 Receipt Date:**

_____ _____

☐**批准Approved** ☐**不批准 Not Approved**

理由

Reasons:_____

經優質管理委員會審閱 Reviewed by Quality Management Committee: **日期 Date:**

_____ _____

總辦事處 澳門 上海街175號中華總商會大廈六樓 Tel: (853) 2878 1313 Fax: (853) 2878 8233
時尚匯點 澳門 漁翁街海洋工業中心,第二期十樓 Tel: (853) 8898 0701 Fax: (853) 2831 2079
數碼匯點 澳門 馬統領街廠商會大廈三樓 Tel: (853) 8898 0601 Fax: (853) 2837 3085
網址: http://www.cpttm.org.mo 電子郵件: cpttm@cpttm.org.mo

申請企業/機構需呈交的資料:
Documents to be submitted by the applicant:

1. 企業/機構法定代表人之有效身份證明文件影印本
   - Photocopy of the identification document of the legal representative of the applicant enterprise/ organization

2. 企業開業時的營業稅開業申報表(M/1 格式)影印本
   - Photocopy of the enterprise's Contribuição Industrial Declaração de Início de Actividade (M/1 Form) at the time of startup

3. 最近3個月內由商業及動產登記局發出之證明書影印本<如適用>(社團則呈交由身份證明局發出之證明書影印本)
   - Photocopy of the enterprise's valid registration at the Conservatória dos Registos Comercial e de Bens Móveis issued within the last 3 months <if applicable> (for an association, submit a photocopy of its Certificate of Association and Foundation issued by the Direcção dos Serviços de Identificação)

4. 企業之有效經營准照/牌照影印本〔適用於需要特別准照/牌照才可經營的商業活動,例如工業准照等〕
   - Photocopy of the Licence for the authorized scope of activity(s) of the enterprise (e.g. Licença Industrial, etc)

5. 最近一期社會保障基金供款憑單影印本(本地員工及外地僱員<如適用>)
   - Photocopy of the most recent payment slip for the Social Security Fund (for both resident and non-resident employees <if applicable>)