



澳門生產力暨科技轉移中心
CENTRO DE PRODUTIVIDADE E TRANSFERÊNCIA DE TECNOLOGIA DE MACAU
MACAU PRODUCTIVITY AND TECHNOLOGY TRANSFER CENTER

REGULATION OF THE INCENTIVE SUBSIDY SCHEME FOR CERTIFICATION TO INTERNATIONAL MANAGEMENT SYSTEM STANDARDS

Article No.1

Objective

With the objective of encouraging Macau enterprises to improve their management system, thereby enhancing their level of productivity and competitiveness, the Macau Productivity and Technology Transfer Center (hereinafter known as CPTTM), has, through this regulation, established the norms for the provision of an incentive subsidy for the enterprises (institutions) applying for third-party certification to international standards.

Article No. 2

Scope of Application

1. The international management system standards and their respective issuing bodies included in the scope of subsidization are listed in Appendix 1; CPTTM can adjust the content of Appendix 1 according to the development of the Macao economy and enterprises.
2. All types of industrial and commercial enterprises and private sector institutions legally established in Macau can apply for the incentive subsidy.
3. The applicant enterprises (institutions) should select a certification body appropriate for their own interests, from among the ones appointed by CPTTM.

Article No. 3

Scope of the incentive Subsidy

CPTTM will subsidize the applicant enterprises (institutions) first-time certification audit fees/ accreditation application and audit fees of their establishment(s) in Macau. The amount of subsidy granted to each applicant is subject to a maximum limit; if the applicant submits more than one application, the amount of subsidy for each application will be reduced by a certain percentage. Application fees for certification, re-assessment fees, annual fees, surveillance fees, renewal fees, as well as other incidental expenses, are not included in the scope of this incentive subsidy scheme.

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House of Apparel Technology	Rua dos Pescadores, Edf. Ind. Ocean, Fase II, 10º and, Macau	Tel: (853) 8898 0701 Fax: (853) 2831 2079
CyberLab	Rua Comandante Mata e Oliveira, Edf. Associação Ind., 3º and, Macau	Tel: (853) 8898 0601 Fax: (853) 2837 3085
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The maximum limit and the reduction percentage are recommended by the Quality Management Committee and approved by CPTTM's Director-General and Deputy Director-General. CPTTM has the right to alter such limit and percentage without prior notice.

Article No.4

Certification Body and Fees

1. CPTTM will select internationally recognized certification bodies that are adequate for the various activity sectors in Macau, and negotiate preferential fees for the applicant enterprises (institutions)
2. The certification bodies appointed by CPTTM and their respective fees will be published in a list, from which the amount of incentive subsidy will be determined.
3. CPTTM will not collect any fees.

Article No. 5

Submission of Application

1. The applicant enterprises (institutions) must complete the application form provided by CPTTM, and attach the required documents as indicated in the application form.
2. During the application approval process, CPTTM can request the applicant enterprises (institutions) to provide other supplementary information.
3. The application form and the required documents are to be delivered to the head office of CPTTM: Rua de Xangai, 175, Edifício da Associação Comercial de Macau, 6º andar, Macau.

Article No. 6

Decision and Time Frame

1. CPTTM has the full right to decide on all applications.
2. CPTTM will reply within 30 working days after the receiving the application.
3. Under the circumstances indicated in Article No.5, No.2, the counting of the above time frame will be suspended, from the date CPTTM requires the applicant for supplementary information, until when such information is submitted.



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Article No.7

Distribution of the Incentive Subsidy

1. CPTTM will notify the enterprises (institutions), in writing, the decision about their application.
2. CPTTM has the right to follow up the entire process of certification application indicated on the following Appendix 1 and audit of the subsidized enterprises (institutions).
3. CPTTM will sign a contract with each of the subsidized enterprises (institutions). The amount of incentive subsidy will be stated in the contract, denominated in MOP.
4. The subsidized enterprises (institutions) should provide CPTTM with copies of their agreement (or similar documents) signed with the certification body and proofs of payment made.
5. The subsidized enterprises (institutions) should pay all the certification fees first.
6. The subsidized enterprises (institutions) should submit to CPTTM, within 30 working days after their successful certification audit, the confirming documents. CPTTM will distribute the incentive subsidy within 30 working days after receiving such documents.

Article No.8

Interpretation and Alteration

1. CPTTM has the right to alter this regulation and its appendix(s) without prior notice.
2. In case there is a divergence of interpreting and applying this regulation between the applicant enterprises (institutions) and CPTTM, the interpretation of CPTTM prevails, without any other means of recourse.
3. For other considerations not covered in this regulation, they will be resolved by CPTTM on a case by case basis.



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Appendix 1

REGULATION OF THE INCENTIVE SUBSIDY SCHEME FOR CERTIFICATION TO INTERNATIONAL MANAGEMENT SYSTEM STANDARDS

~ List of Certification Standards for Subsidy Application ~

Area: Quality Management

Issuing Body	Standard Number & Title
International Organization for Standardization	ISO 9000 Quality Management System

Area: Environmental Management

Issuing Body	Standard Number & Title
International Organization for Standardization	ISO 14000 Environmental Management System
International Organization for Standardization	ISO 14064 Greenhouse Gas Verification

Area: Occupational Health & Safety Management

Issuing Body	Standard Number & Title
British Standards Institution (BSI)	OHSAS 18000 Occupational Health & Safety Management System
International Organization for Standardization	ISO 45001 Occupational Health & Safety Management System

Area: Service Management

Issuing Body	Standard Number & Title
Société Générale de Surveillance (SGS)	Qualicert Service Certification

Area: Food Safety Management

Issuing Body	Standard Number & Title
FAO/WHO Codex Alimentarius Commission	HACCP Hazard Analysis Critical Control Point
International Organization for Standardization	ISO 22000 Food Safety Management System
Foundation for Food Safety Certification	FSSC 22000 Food Safety System Certification 22000



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Area: Information Technology Service & Security Management

Issuing Body	Standard Number & Title
International Organization for Standardization	ISO 20000 IT Service Management
	ISO 27000 Information Security Management

Area: Energy Management

Issuing Body	Standard Number & Title
International Organization for Standardization	ISO 50001 Energy Management System

Area: Business Continuity Management

Issuing Body	Standard Number & Title
International Organization for Standardization	ISO 22301 Business Continuity Management System

Area: Facility Management

Issuing Body	Standard Number & Title
International Organization for Standardization	ISO 41001 Facility Management System

Area: Asset Management

Issuing Body	Standard Number & Title
International Organization for Standardization	ISO 55001 Asset Management System

Note:

If a Macau enterprise needs to obtain certification of other management system standard(s) not listed above, it can apply to CPTTM for including the standard(s) into the "Scope of Application" of this Incentive Subsidy Scheme, while CPTTM reserves the right to accept or reject the application.

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