

**報考條件 Enrollment Requirements**

1. 考生於 2024 年 2 月 14 日前，必須年滿 16 歲。Candidates must be 16 years old or above before Feb 14, 2024.
2. 考生需完成報考科目所需之資格及學習時數方可報考，所需時數請瀏覽LCCI官網 (<https://www.iab.org.uk/lcci/>)。Prior to exam enrollment, candidates should have completed the Total Qualification Time (TQT) and Guided Learning Hours (GLH) required for the qualification(s). For the TQT and GLH requirements, please refer to the LCCI official website (<https://www.iab.org.uk/lcci/>).
3. 報名時須提交身份證明文件副本。ID copy must be submitted at the time of enrollment.

**考生資料 Candidate Identification (所有欄位必須填寫 All fields must be completed)**

姓名 Name:	中文姓名, in Chi	以身份證明文件為準 as stated on ID card		
	外文姓名, in Port/Eng			
證件編號 ID No.:		證件類別 ID Type:	<input type="checkbox"/> 居民證 BIR <input type="checkbox"/> 其他 Other:	
性別 Sex:	<input type="checkbox"/> 男M <input type="checkbox"/> 女F	出生日期 Birth date:	/ / 年/月/日 YYYY/MM/DD	
流動電話 Mobile*:		電子郵件 Email:	(正楷填寫 in block letter)	
就讀報考科目之學校/機構名稱 Institution at which you studied for the examination selected below				

\* 短訊通知僅限澳門電話號碼 SMS notification is applicable to Macau phone numbers only

請以“√”選取報考科目、考試日期及時間

Please mark “√” in the box(es) for the subject(s), exam date and time registered :

級別 Level	考試科目 Subject	考試費用 (澳門元)	考試日期及時間 Exam Date & Time
1	<input type="checkbox"/> Level 1 Certificate in Bookkeeping	1,360.0	<input type="checkbox"/> 2024-04-18(Thu), 18:00-21:00 <input type="checkbox"/> 2024-04-20 (Sat), 10:00-13:00 其他: _____ (僅限職員填寫 Staff Only)
2	<input type="checkbox"/> Level 2 Certificate in Bookkeeping and Accounting	1,580.0	
	<input type="checkbox"/> Level 2 Certificate in Business Calculations	1,580.0	
	<input type="checkbox"/> Level 2 Certificate in Business Statistics	1,580.0	
	<input type="checkbox"/> Level 2 Certificate in Cost Accounting	1,580.0	
3	<input type="checkbox"/> Level 3 Certificate in Accounting	1,720.0	
	<input type="checkbox"/> Level 3 Certificate in Business Statistics	1,720.0	
	<input type="checkbox"/> Level 3 Certificate in Advance Business calculations	1,720.0	
	<input type="checkbox"/> Level 3 Certificate in Cost and Management	1,720.0	

共報考科目 Total No. of Subjects:

總金額(澳門元) Total Amount(MOP)

**報考人聲明 Declaration by The Candidate**

1. 本人已完成報考科目所要求之資格及學習時數。I have already completed the Total Qualification Time (TQT) and Guided Learning Hours (GLH) required for the qualification(s) I apply for.
2. 本人已閱讀並同意接受表格第 2 頁之「注意事項」。I have read and agreed to accept the “Important Notes” stated in page 2 of this form.

報考人簽名 Candidate's Signature: \_\_\_\_\_ 日期 Date: \_\_\_\_/\_\_\_\_/\_\_\_\_



## 以郵寄或傳真方式報名專用 For The Use Of Enrollment By Mail/Fax Only

信用卡繳費指示 Credit Card Payment Instruction:	
信用卡類別 Type of Credit Card:	<input type="checkbox"/> Master Card <input type="checkbox"/> Visa
銀行名稱 Bank Name:	
持卡人姓名 Cardholder's Name:	
信用卡號碼 Card Number:	CVC2/CVV2**:
有效日期 Expiry Date:	/ (月/年 MM/YY)
簽帳金額 Amount To Be Charged:	澳門幣 MOP
持卡人簽名 Cardholder's Signature:	

\*\* CVC2/CVV2 是位於信用卡背後、簽名方格內號碼的最後三個數字。

CVC2/CVV2 is the last three digits of the number listed in the signature panel on the back of the card.

## 注意事項 Important Notes

1. 支票須在銀行過數後/信用卡付款須在信用卡中心批核後，報名方可作實。 Enrollment is confirmed only after the cheque has been cleared by the bank or credit card transaction approved by the card center.
2. 請確保所選的考試科目及項目正確無誤，一經繳費後，考生便不能更改所選科目及項目。 Please ensure that you have selected the correct subject and items; once payment has been processed, candidates cannot change the subject and items selected.
3. IAB-LCCI官方公佈之成績為最終成績，不設上訴機制。 The results released from IAB-LCCI are final. No appeal will be allowed.
4. 本中心保留取消考試或更改考試安排的權利，而不須作事前通知。 CPTTM reserves the right to cancel the exam or alter exam arrangements without prior notice.
5. 除非是CPTTM取消考試或更改考試安排，已繳費用概不退還。 Fee once paid is non-refundable, unless the exam has been cancelled or exam arrangement changed by CPTTM.
6. 考生在報名表格所提供的個人資料，只會用作處理報名和考生事務、統計分析及傳遞CPTTM服務資訊的有關事宜。考生有權查詢及更改其個人資料；若需更改，請填妥資料更改申請表(TR/083)交回CPTTM。 Personal data provided by the candidates on the enrollment forms are used by CPTTM for purposes related to the processing of enrollment and candidate administration, the compilation of statistical reports and the communication of information about CPTTM services. Candidates have the rights to request access to and make correction of their personal data; candidates wishing to amend their personal data should complete the Change Application Form (TR/083) and submit it to CPTTM.

## 此欄由本中心填寫 For CPTTM Use Only

<input type="checkbox"/> 現金 Cash	<input type="checkbox"/> 支票 Cheque	<input type="checkbox"/> 信用卡 Credit Card	收據編號 Receipt No.:
<input type="checkbox"/> MPay	<input type="checkbox"/> 澳門通 Macau Pass	<input type="checkbox"/> 聚易用 Simple Pay	
<input type="checkbox"/> 其他 Others			
經辦人 Handled by :			
考試管理員覆核: Reviewed by Exam Administrator:	備註 Observation:		
證書 Certificate:	編號 No:	沒證書 No certificate <input type="checkbox"/>	

## 報名地點 Enrollment Locations

總辦事處 Head Office	澳門上海街 175 號中華總商會大廈七樓 Rua de Xangai, 175, Ed. ACM, 7 <sup>th</sup> Fl., Macau Tel: (853) 2878 1313 Fax: (853) 2878 8233
網址 Website: <a href="http://www.cpttm.org.mo/qualification">http://www.cpttm.org.mo/qualification</a>	電子郵件 E-mail: <a href="mailto:vqa@cpttm.org.mo">vqa@cpttm.org.mo</a>