



服裝起辦服務 - 申請表
Proto Sample Making Service - Application Form
(SVC35-06-2012-AT)

AT/023

No. _____

客戶申請資料 Customers Information			
客戶/公司名 Customer / Company Name			
聯絡人 Contact Person		聯絡電話 Telephone No.	
聯絡電郵 E-mail			
遞交資料 Submit Information	☐ 設計圖 Design drawing ☐ 生產圖(標明詳細尺寸) Production drawing (detail measurement) ☐ 製作材料 Fabric types:		
人體尺寸(如適用)	請以"厘米"或"吋"為單位: Body size(if applicable), please mark"cm"or"inch"as size unit. 身高High _____ 領圍Neck opening _____ 肩寬Across shoulder _____ 袖長Sleeve length _____ 胸圍Bust _____ 腰圍Waist _____ 臀圍Hip _____ 衣長Total body length _____ 後腰長Center back length _____ 褲長Length(outseam) _____ 浪深Crotch _____		
備註 Remark			

註：在收取完成之樣辦時，請即時檢查。如有問題應即時提出，否則日後亦不能有任何爭議。

Remark: The finished sample is required to quality check on-site during pick-up time and inform our staff immediately for any defects.

檢查 Checked by:	(FC-Technician)	日期 Date:	
覆核 Reviewed by:	(FC/M)	日期 Date:	

申請確認 Confirmation			
預計交貨日期 Estimated time of delivery		客戶確認簽署/公司蓋章 Confirm and sign by customer / Chop of company ☐ 本人已知悉及同意此服務之一切條款 I have read and agreed to all instruction	
預計費用 Anticipated price			
樣辦類別及描述 Sample style and description		日期Date:	
		製辦人簽署 Sign by tailor	中心確認簽署 Sign by CPTTM
完成樣辦日期 Finishing date		日期Date:	
確認費用 Confirmed price		製辦人簽署 Sign by tailor	中心確認簽署 Sign by CPTTM
特許情況 Special conditions: ☐ 免收費用 Free of charge ☐ 折扣收費 Discount 折扣% Discount %: _____		日期Date:	日期Date:
批核 Approved by: _____ (FC/DDG)		覆核 Reviewed by:	(FC/M)
		日期 Date:	

服務評語 Service Comment (請圈出服務評分Please circle your rating for the service)			
(5) Excellent 很好	4) Good 好	3) Average 一般	2) Bad 差
意見或建議 Comments or suggestions:			
客戶簽名 Customer's signature:		日期 Date:	

收費 Charge			
客戶簽收：樣辦、設計資料及剩餘物料 Customer's signature: Manufactures, design data, the remaining material		日期Date:	
發票要求表/收據編號 Invoice Request Ref. No./Receipt No.		總收費 Total Charges:	
經手人Handled by:	(RC)	日期 Date:	

(Updated on Jan 24, 2025)